

CANNON LANE PRIMARY SCHOOL (4—11 years)

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Mr Alastair Phillips Headteacher

Date: 26th February 2016

Dear Parents/Carers,

As part of their curriculum work, our Reception children will be going to Legoland, Windsor. Each class will have a "Storymaking" workshop during the visit to support their learning about writing stories independently. They will also have access to the park.

Hazel and Willow classes will go on Friday, 18th March

Maple and Beech classes will go on Thursday, 24th March

The voluntary contribution per child will be £12.50. Please may we mention that if the school does not receive sufficient voluntary contributions it may be necessary to cancel the trip.

The children will leave school at 9.00 a.m. and return by 3.10 p.m., and they will travel in coaches fitted with seat-belts. We would like the children to come to school at the normal time, in school uniform. **(Please note we would be most grateful if all children are in the playground by 8.45 a.m. on the day of their trip).** They will require a packed lunch in a carrier bag that will be disposed of after lunch (no cans or glass bottles please – one box drink only, plus (for example) sandwiches, crisps, cereal bar/kit kat/piece of fruit). A rainproof coat with a hood or named hat will be needed in case of rain. No money will be needed by the children as we will not be visiting the shops.

Please complete the permission slip below and return it with your payment in a named, sealed envelope to the class teacher or school office by Friday, 4th March. Please may we ask you to send a cheque made out to Cannon Lane Primary School (with child's name on the reverse) or the correct cash, as we do not keep change in the school office.

We will require some parent helpers on the day. If you can help please indicate below; if there are too many volunteers, we will make a draw.

Yours sincerely

Mrs Eleanor Rea

Assistant Head Teacher

Cannon Lane Primary School

I give permission for my child to travel by coach to Legoland, Windsor on **Friday, 18th March /Thursday, 24th March 2016.**

I enclose my contribution of £12.50 for the outing.

Child's Name.....

Class.....

Parent's Name. (capitals)

Signed.....

I am able/unable to help on this trip. **(please delete as appropriate)** Either way we will inform you of the outcome by Tuesday, 8th March

Please return permission slip and payment no later than Friday, 4th March.

