

CANNON LANE PRIMARY SCHOOL (4—11 years)

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Mr Alastair Phillips Headteacher

24th June 2016

Dear Parents/Carers

As we approach the end of the academic year, we will be hosting a Year 6 Leavers' assembly. This event is an opportunity to share the achievements and successes our Year 6 pupils, as well as take part in their wonderful memories of being a pupil at this school.

We warmly invite you all to share this celebration with the pupils and the teachers, as part of our final farewell to the year group. The assembly will take place on **Tuesday 19th July at 1.45pm** in the upstairs hall.

Please complete the pro-forma below and return to the school office by **Friday 15th July**, so that we may have an idea of the number of parents wishing to attend.

We look forward to seeing you.

Yours sincerely

Mrs H Mistry
Assistant Head teacher.

Cannon Lane Primary School - Year 6 Leavers' Assembly

Pupil's Name Class

* We are able to attend the Year 6 Leavers assembly on Tuesday 19th July at 1.45p.m.

* We are unable to attend the Year 6 Leavers' assembly on Tuesday, 19th July at 1.45 p.m.

(please delete as appropriate)

No. of people attending

Parent/Carer signature

**PLEASE RETURN THIS SLIP TO THE CLASS TEACHER/SCHOOL OFFICE NO LATER THAN
FRIDAY, 15TH JULY**

