

CANNON LANE PRIMARY SCHOOL

Cannonbury Avenue
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Friday 2nd September 2016



Dear Parents and Carers,

I hope that you have all had an enjoyable summer break and your children are looking forward to beginning the new academic year.

The staff have been in school over the last few days and there is a very positive feel about the year ahead. The building is looking great with decorated classrooms, new carpets upstairs and many additional improvements.

Staffing Update

As we begin the new school year we are pleased to welcome a number of new members of staff to our team. Mrs Brown is now our Deputy Headteacher and will be working across the school supporting staff, pupils and parents. Mrs Master joins us as Assistant Headteacher for Years 1 & 2 and Mrs Saad joins as Assistant Headteacher for Years 5 & 6. Mrs Mistry will now be working as Assistant Headteacher in Years 3 & 4 and Mrs Rea will continue as the Assistant Headteacher for Early Years whilst taking on the additional role of school SENCO (Special Educational Needs Co-ordinator). We would also like to welcome:

Miss Sherr (Reception); Miss Muirhead (Reception); Miss Varsani (Year 1); Miss Chard (Year 1); Mrs Mendonca (Year 3); Mr Darker (Year 5); Miss Henderson (Year 5); Miss Viney (Year 6); Miss Aull (Support Teacher); Miss Choksi (Support Teacher); Miss Sheldrake (Higher Level Teaching Assistant) and Ms Elrick (PE Support).

I'm sure that you'll join me in welcoming these new members of staff to our team at Cannon Lane School.

The start of the school day

The school gates open at 8.30am and staff will be on the playground to welcome children from this time. **Children should not be dropped off at school before 8.30am.**

The bell goes for children in Reception, Year 1 and Year 2 at 8.50am and it is important that children are on the playground **before this time** so that they are not rushing for the start of the school day.

Children in Years 3 – 6 will be collected by their teacher and taken into school at 8.45am. Again, please make sure that children are on the playground before this time.

Collecting children at the end of the day:

The school day ends at 3.10pm for children in Reception, Year 1 and Year 2 and at 3.15pm for children in Years 3-6.

Reception children should be collected from the external door of their classroom.

Year 1 children will be brought out to the playground (by the downstairs hall).

Year 2 children will exit onto the playground via their external classroom doors. There will be a sign on the window of the classroom so parents know where to go!

Year 3 children will exit via the external doors to their classroom. This is the new part of the school building backing onto the playground.

Year 4 and Year 5 children will exit onto the playground near the Reception outdoor area. Please stand back from the doors to allow room for teachers and children to come out of school.

Year 6: Children will exit by the blue canopy next to the Year 3 classrooms.

Please note: If another adult / family member is collecting your child from school please contact the school office or your child's class in advance (preferably in writing).

We will ensure there are members of staff on the playground at the end of the day to direct you to your child's classroom if you need help.

New Reception Children

We look forward to welcoming our new Reception children on Tuesday. They have been allocated times of either 10am-11am or 2pm-3pm. Reception parents are invited to come into school with their children and gather in the downstairs hall at the beginning of the session to meet their new class teachers. Parents will have the opportunity to go into the Reception classrooms with their children to help with the settling in process.

Parking

The beginning and end of the school day are very busy times and the roads around Cannon Lane School become very congested. Please help us to keep children safe by walking to school if you are able to or parking a safe distance away in order to reduce the congestion. If you need to drive to school, please be considerate of our neighbours and do not obstruct driveways.



Please avoid driving to the end of Chestnut Drive (near the school gates) as this is a dead-end and U-turns at busy times are dangerous when there are lots of children around. Please be reminded that there is **no stopping on the zig-zag lines** before or after school. This is illegal and unsafe. Thank you.

Scooters and bicycles on the school site



Please be reminded that children should not be scooting or cycling anywhere on the school site. This rule is in place to ensure the safety of our children in school and their younger siblings who often visit at the start and end of the day. I would be very grateful for your support in this matter.

Meet the Teacher



As last year, there is an opportunity for parents to meet with class teachers early in the Autumn Term. This is intended to be a very informal meeting (a chance to put a face to the name) and there is no expectation that parents attend – especially if you have already had a chance to say hello to the teacher at the school gate or on the playground after school.

There will be a very brief introduction from one of our Assistant Head Teachers (the phase leader) followed by refreshments. This is simply a time for you to introduce yourself and have a quick chat with your child's class teacher. It is not a progress meeting as this is scheduled for later in the term. These meetings will take place from 4.45pm-5.30pm in the downstairs hall on the following days:

Monday 12th September - (Year 1 and Year 2)

Tuesday 13th September – (Year 3 and Year 4)

Wednesday 14th September – (Year 5 and Year 6)

And finally...

Another newsletter will be sent out next week providing you with a list of dates for the Autumn Term. In addition to this, you will receive a 'Curriculum Update' for each year group written by the Assistant Headteacher from each phase outlining some of the topics that will be taught in the term.

We look forward to seeing you all on Monday!

With very best wishes,

Mr A Phillips
Headteacher