

## CANNON LANE PRIMARY SCHOOL (4—11 years)

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Mr A Phillips Headteacher

Friday 12<sup>th</sup> May 2017

Dear Applicant,

Thank you so much for taking an interest in our school.

In September 2013 Cannon Lane First School and Cannon Lane Junior School amalgamated to become Cannon Lane Primary School. The school is situated in the London Borough of Harrow, North West London. Our school is part of an expansion programme that will grow from 3 form entry to 4 form entry from September 2015 and has increased its Reception intake to 120 from September 2014. The school will expand in pupil numbers over a 7 year period.

### How to apply

With this letter we have included an application pack which includes an application form, job description and person specification. Please address the criteria in the person specification in your supporting statement and return it to the school along with your completed application form.

The **closing date for returned applications is Monday 5<sup>th</sup> June 2017 by 12pm**. Applications may be returned electronically to Mrs Raval at [HR@cannonlane.harrow.sch.uk](mailto:HR@cannonlane.harrow.sch.uk), or post or by hand. (Please allow enough time when posting applications). **Interviews will take place on Friday 9<sup>th</sup> June 2017.**

Yours sincerely,

Mr A Phillips  
Headteacher

*Cannon Lane is committed to safeguarding and promoting the welfare of the children, and applicants must be willing to undergo child protection screening appropriate to the post, including checks with past employers and criminal records check processed through the Disclosure and Barring Service (DBS).*

